

CRYSTAL FALLS TOWNSHIP
APPLICATION FOR ZONING VARIANCE-ZONING BOARD OF APPEALS
PO BOX 329 CRYSTAL FALLS MICHIGAN 49920
PHONE 906-875-3062 FAX 906-875-3333

Please Print

Date: _____ Name: _____

Address: _____

Phone: _____ Contractor's Name and Phone: _____

Property # (refer to your tax receipt): _____

Legal Description: (as per your tax receipt): _____

Address of Property (if different from above): _____

Reason for Variance: _____

The Applicant grants permission for the Member of the Zoning Board of Appeals and the Zoning Administrator to enter upon the Property for viewing and will be available by telephone to answer questions of the Zoning Administrator. The Applicant has done the following:

1. Provided a map illustrating all necessary directions to locate the property.
2. Provided access to gain entry to the property through any gate or barrier.
3. Prominently marked the site area requested to be varied from the terms of the Zoning Ordinance.
4. Attached scale drawings illustrating the site of the proposed structure on the property and a site plan, if not already submitted with the original zoning Compliance Permit.
5. Submitted the Zoning Variance Application and fee of \$250.00 payable to: Crystal Falls Township

Owner's
Signature: _____

Zoning Compliance Permit Fee Paid: _____ Check # _____ Date: _____

Variance Fee Paid: _____ Check # _____ Date: _____

Variance Meeting Date: Approved: _____ Denied: _____

Crystal Falls Township Variance Information Sheet

Even though your zoning compliance permit has been turned down, you still have the option of applying for a "Variance.": A three member Zoning Board of Appeals considers each variance at a public meeting. The Board may or may not vote to allow construction as originally planned on the Zoning Compliance Permit. There are no guarantees.

The cost of the variance is \$250.00 and is payable to Crystal Falls Township.

Upon receipt of an application, a notice that a request for variance has been received shall be published in a newspaper which circulates in the township, and sent by first class mail or personal delivery to the owners of property for which approval is being considered, to all persons to whom real property is accessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. The notice shall be given at least 15 days before the date the application will be considered.

As the property owner, you will also receive a first class letter to notify you of the meeting time and date. Prior to the meeting, the Zoning Board of Appeals members will visit the construction site. You must have stakes in the ground to clearly delineate the corners of the structure you are planning to build. Property lines should also be clearly marked. Any information you can submit that will help to clarify your intentions is always advisable. (It is also wise to have an "alternative plan" as the Board may not agree with your proposal, but may consider other options.) If you are unable to attend the meeting, it is a good idea to have someone there who can explain your plans and answer questions.

Once your variance is approved, the Board may advise you to complete construction within two years.

If you have any questions, please call me, Jim Waisanen, Township Zoning Administrator, and leave a message or you can send a fax.

Phone #:

Home	906-774-6141
Twp. Office	906-875-3062
Fax	906-875-3333